



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Rebecca H. Pine, *Chair*
Alison S. Manugian, *Vice Chair*
Peter S. Cunningham, *Clerk*
Joshua A. Degen, *Member*
John F. Reilly, *Member*

Town Manager
Mark W. Haddad

**SELECT BOARD MEETING
MONDAY, DECEMBER 20, 2021
AGENDA
SELECT BOARD MEETING ROOM
2nd FLOOR
GROTON TOWN HALL**

6:00 P.M. Executive Session – In Joint Session with the Finance Committee – Pursuant to M.G.L., c. 30A, §21(a), Clause 3 – “To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares – Purpose – Collective Bargaining

7:00 P.M. Announcements and Review Agenda for the Public

7:05 P.M. Public Comment Period

I. 7:06 P.M. Town Manager’s Report

1. Town Manager’s Explanation of Agenda Items
2. Annual License Renewals – Including Granting Waivers on Fees Pursuant to Select Board Policy
3. Consider Ratifying the Tentative Agreement with International Association of Firefighters Professional Firefighters of Groton, Local 4879
4. Update on Fiscal Year 2023 Proposed Operating Budget
5. Update on Select Board Meeting Schedule Through the End of the Year

II. 7:10 P.M. Items for Select Board Consideration and Action

1. Update and Correct Local Cultural Council Appointments
2. Consider Appointing Amanda Howard, Tom Peisel and Michael McCoy as Associate Members of the Zoning Board of Appeals

III. 7:15 P.M. Consider Renaming Redskin Trail

OTHER BUSINESS

ON-GOING ISSUES – Review and Informational Purposes – Brief Comments - Items May or May Not Be Discussed

- A. Water Department – Manganese Issue – PFAS Issue
- B. Green Communities Application and Implementation
- C. Florence Roche Elementary School Construction Project
- D. Bystander Training
- E. Mask Mandate
- F. Electric Car Charging Stations

SELECT BOARD LIAISON REPORTS

IV. Minutes: Regularly Scheduled Meeting of December 13, 2021

ADJOURNMENT

Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.



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Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Agenda Update/Report*

Date: *December 20, 2021*

TOWN MANAGER'S REPORT

1. In addition to the Town Manager's Report, Items for Select Board Consideration and Action and a review of the On-going Issues, there is one item scheduled on Monday's Agenda. I have set aside time on the Agenda for the Board to consider renaming Redskin Trail. The Board postponed the decision to rename Redskin Trail to Nipmuc Trail until this week's meeting. Please note that the majority of residents on Redskin Trail that contacted the Select Board/Town Manager's Office over the past week voted in favor of the renaming the Road Nipmuc Trail. Therefore, I would recommend that the Select Board take this action at Monday's meeting.
2. Enclosed with this report are the proposed license renewals for Calendar Year 2022. I would respectfully request that the Board consider approving these licenses at the meeting. Please note that last year, the Select Board adopted a policy that would provide relief to holders of All-Alcoholic on Premise Liquor Licenses that were impacted by the COVID-19 Pandemic during Calendar Year 2021. Enclosed with this report is a copy of the Policy. Essentially, any business that was unable to sell/serve alcohol for an entire month during Calendar Year 2021 (through November 30, 2021 or during the State of Emergency, whichever ends first) could apply for a \$250 per month reduction on next year's license fee. Please note that Governor Baker lifted the State of Emergency on June 15, 2021. Based on this, I would recommend that the maximum number of months that a waiver could be granted would be for six months. Two establishments have applied for the waiver, the Groton Station House and Groton Publik House (Function Hall). Their documentation is also attached to this report. The Groton Station House has requested a four month waiver (or a reduction of \$1,000) and the Groton Publik House requested an 11 month waiver (six month maximum or \$1,500). I would respectfully request that the Select Board approve these waivers at Monday's meeting.
3. Depending on the outcome of the Executive Session, I may/will be asking the Select Board to consider ratifying the Agreement with the International Association of Firefighters, Professional Firefighters of Groton, Local 4879 on a new three year Agreement at Monday's meeting.

Select Board
Weekly Agenda Update/Report
December 20, 2021
page two

4. With regard to the FY 2023 Proposed Operating Budget, I will be submitting both the Town Manager's Proposed FY 2023 Operating Budget and FY 2023-FY 2027 Proposed Capital Plan later this week to both the Select Board and Finance Committee. In addition, the Finance Committee has scheduled their Saturday morning budget review meeting for Saturday, January 22, 2022, with the backup date of January 29th. Please mark your calendars.
5. This is the last meeting of 2021. I will work with the Chair to present a proposed update to your meeting schedule through the 2022 Spring Town Meeting at your next meeting. Please keep in mind the following meeting dates that meetings will occur thus far in January:

Wednesday, January 5, 2022	- Interviews with HCA Applicants (Snow date – January 6, 2022)
Monday, January 10, 2022	- Presentation of Town Manger's FY 2023 Proposed Operating Budget
Saturday, January 22, 2022	- Finance Committee Budget Review Meeting

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

1. Dawn Dunbar has completed her research on the membership of the Local Cultural Council. Enclosed with this report is a memorandum from Dawn explaining the research she did and what action is needed by the Select Board. We can discuss this in more detail at the Meeting.
2. The Zoning Board of Appeals is recommending that the Board consider appointing Amanda Howard, Tom Peisel and Michael McCoy as Associate Members of the ZBA. I would respectfully request that the Board consider taking this action at Monday's meeting.

MWH/rjb
enclosures



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John F. Reilly, *Member*

Town Manager
Mark W. Haddad

TO: Mark Haddad, Town Manager
FROM: Dawn Dunbar, Executive Assistant
DATE: December 16, 2021
RE: 2022 License Renewals – Alcohol, Common Victualler (CVL) & Class II

The following licenses require Select Board approval for renewal for calendar year 2022:

- **Omahi Realty, LLC, dba Boston Road Market, Piyush Patel, Manager**
Located at 871 Boston Road
All Alcohol Package Store & CVL
Hours of Operation: Mon-Sat 8:00 AM – 11:00 PM; Sun 10:00 AM – 11:00 PM
Licenses to expire on December 31, 2022
- **Groton Market, Inc., John Madigan, Manager**
Located at 235 Main Street
All Alcohol Package Store
Hours of Operation: Mon-Sat 9:00 AM - 9:00 PM, Sun 11:00 AM - 6:00 PM
License to expire on December 31, 2022
- **Marchand, Denis H. & Estelle C., dba Craven's Package Store, Denis H. Marchand, Manager**
Located at 777 Boston Road
All Alcohol Package Store
Hours of Operation: Mon-Sat 8:00 AM - 11:00 PM, Sun 10:00 AM - 10:00 PM
License to expire on December 31, 2022
- **Filho's Cucina, Inc., dba Filho's Cucina, Oswaldo Filho, Manager**
Located at 235 Main Street
CVL & Carry-In
Hours of Operation: Mon-Thurs 11:00 AM – 8:00 PM, Fri & Sat 11:00 AM – 9:00 PM, Sun 12:00 PM – 8:00 PM
Licenses to expire on December 31, 2022
- **Main House, Inc., Chang Wen Huang, Manager**
Located at 495 Main Street, Unit 3C
CVL
Hours of Operation: Mon-Sun 11:00 AM – 10:00 PM
License to expire on December 31, 2022
- **FJ Catalano Enterprises, Inc., dba Dunkin Donuts-Groton Center, Steve Catalano, Owner**
Located at 133 Main Street
CVL
Hours of Operation: Mon-Sun 5:00 AM – 7:00 PM
License to expire on December 31, 2022

- **Courtney's Donuts, LLC, dba Dunkin Donuts-Groton Forge, Steve Catalano, Owner**
Located at 788 Boston Road
CVL
Hours of Operation: Mon-Sun 6:00 AM – 7:00 PM
License to expire on December 31, 2022
- **Courtney's Donuts, LLC, dba Dunkin Donuts-Groton Haffners, Steve Catalano, Owner**
Located at 318 Main Street
CVL
Hours of Operation: Mon-Sat 6:00 AM – 7:00 PM; Sun 6:00 AM – 5:00 PM
License to expire on December 31, 2022
- **Energy North Incorporated., dba: Haffner's 3120, Ruth Fichter, Manager**
Located at 318 Main Street
CVL
Hours of Operation: Mon-Sun 6:00 AM – 10:00 PM
License to expire on December 31, 2022
- **Gibbet Hill Grill LLC, dba Gibbet Hill Grill Restaurant and The Barn at Gibbet Hill Function Hall, Martha Lisio, Manager**
Located at 61 Lowell Road
All Alcohol Restaurant (2) & CVL (2)
Hours of Operation (Barn & Grill): Mon-Sun 11:00 AM – 1:00 AM
License to expire on December 31, 2022
- **Groton Medical Wellness Spa, LLC, dba Evans Energy Wellness Café, Jean Nordin Evans, Manager**
Located at 493 Main Street
CVL
Hours of Operation: Mon-Fri 9:00 AM - 5:00 PM
License to expire on December 31, 2022
- **Seven Hills Pediatric Center, Holly Jarek, Manager**
Located at 22 Hillside Ave
CVL
Hours of Operation: 24/7
Licenses to expire on December 31, 2022
- **Masa, Inc., dba Ixtapa Grill & Cantina, Eric Brambila, Manager**
Located at 765 Boston Road
All Alcohol Restaurant & CVL
Hours of Operation: Sun to Thurs 11:00 AM - 10:00 PM, Fri & Sat 11:00 AM - 11:00 PM
Licenses to expire on December 31, 2022
- **Shaw's Supermarkets, Inc., dba Shaw's Supermarket #627, Mike Ricciardi, Manager**
Located at 760A Boston Road
CVL
Hours of Operation: Mon to Sat 6:00 AM - 10:00 PM, Sun 6:00 AM – 9:00 PM
License to expire on December 31, 2022
Contingent on receipt of renewal paperwork
- **Blackbird Café, Inc., dba Blackbird Café, Ally Watkins, Manager**
Located at 491 Main Street
CVL
Hours of Operation Mon-Sun: 8:00 AM – 2:30 PM
License to expire on December 31, 2022

- **Country Butcher & Deli, Inc., Patrick Gaudet, Manager**
Located at 68 Boston Road
CVL
Hours of Operation: Mon-Fri 9:00 AM–5:00 PM, Sat 9:00 AM–3:00 PM, Sun-Closed
License to expire on December 31, 2022
- **RiverCourt Residences, Kristen Cossette, Manager**
Located at 8 West Main Street
CVL
Hours of Operation: 24/7
License to expire on December 31, 2022
- **The Natural Market, Inc., dba The Natural Market, Joan Reardon, Manager**
Located at 148 Main Street
CVL
Hours of Operation: Mon to Sat 9:30 AM to 6:30 PM, Sun 11:00 AM to 5:00 PM
License to expire on December 31, 2022
- **128 Main Street, LLC; dba: The Groton Inn & Forge & Vine; Patricia Anne Tompkins, Manager**
Located at 128 Main Street
All Alcohol Restaurant (2), CVL (2), Entertainment (2) and Sunday Entertainment (2)
Hours of Operation: Mon-Sat 8:00 AM – 1:00 AM, Sun 10:00 AM – 1:00 AM (Groton Inn & Forge & Vine)
License to expire on December 31, 2022
- **Station House Restaurant, LLC, dba: The Station House, Andrew L. McElroy, Manager**
Located at 20 Station Ave
All Alcohol Restaurant & CVL
Hours of Operation: Mon-Sun 8:00 AM – 12:00 AM
License to expire on December 31, 2022
- **Gilson Family Herb Enterprises, dba The Herb Lyceum, David Gilson, Manager**
Located at 368 Main Street
All Alcohol Restaurant, CVL & Entertainment
Hours of Operation: Mon-Sun 11:00 AM – 11:00 PM
Licenses to expire on December 31, 2022
- **Bruno Ferreira, dba Bruno's Pizzeria, Bruno Ferreira, Manager**
Located at 195 Main Street
CVL
Hours of Operation: Mon-Sun 9:30 AM – 8:30 PM
License to expire on December 31, 2022
Contingent on receipt of renewal paperwork
- **Santi's Restaurant & Dairy Bar, dba Johnson's Restaurant & Dairy Bar, Richard Santiano, Manager**
Located at 164 Boston Road
CVL & Carry-In
Hours of Operation:
Summer Hours: Mon-Sun 6:00 AM – 9:00 PM
Winter Hours: Mon-Sun 6:00 AM – 3:00 PM
Licenses to expire on December 31, 2022
- **Groton House of Pizza, Theo Stefanakos, Manager**
Located at 129 Main Street
CVL & Entertainment
Hours of Operation Mon-Sun 11:00 AM – 8:00 PM
Licenses to expire on December 31, 2022

- **Dolce Amar Sweets to Love, Raffaella Gutterman, Manager**
Located at 497 Main Street, Suite A
CVL
Hours of Operation: Mon-Sun 7:00 AM – 5:00 PM
License to expire on December 31, 2022
- **Salt & Light, Café, Josiah & Linda Coleman, Manager**
Located at 159 Main Street
CVL
Hours of Operation: Tues - Sat 6:00 AM to 2:00 PM
License to expire on December 31, 2022
- **NESSP Sai Canteen, Neelkanth Mishra, Manager**
Located at 99 Shirdi Way
CVL
Hours of Operation: Daily: 8:00 AM – 8:30 PM
License to expire on December 31, 2022
Contingent on receipt of renewal paperwork
- **GPH Pub, LLC, dba: The Groton Publick House Pub and Eatery, Christopher Frothingham, Manager**
Located at 94 Lovers Lane
All Alcohol Restaurant (2) and CVL (2)
Hours of Operation: Daily 10:00 AM – 1:00 AM (Restaurant & Function Hall)
License to expire on December 31, 2022
- **Hollis Street Nutrition, Julie Flynn, Manager**
Located at 30 Hollis Street
CVL
Hours of Operation: Mon - Fri 7:00 AM – 4:00 PM; Sat 8:00 AM – 3:00 PM; Sun 10:00 AM – 2:00 PM
License to expire on December 31, 2022
- **Groton Towing, Inc., Robert Olson, Manager**
Located at 455 Main Street
Class II
Hours of Operation: Mon-Fri 8:00 AM – 6:00 PM; Sat 9:00 AM – 12:00 PM; 24/7 for towing
License to expire on December 31, 2022
- **A.L. Prime Energy, Mark Shiekhabdou, Manager**
Located at 619 Boston Road
CVL
Hours of Operation: Mon-Sat 5:00 AM – 10:00 PM; Sun 7:00 AM – 9:00 PM
License to expire on December 31, 2022
- **Shree Hari Om, LLC, dba: Groton Wine & Spirits; Utsav Patel, Manager**
Located at 768 Boston Road
All Alcohol Package Store
Hours of Operation: Mon-Sat 8:00 AM – 11:00 PM; Sun 10:00 AM – 10:00 PM
License to expire on December 31, 2022
- **Indralok, Inc., dba: Country Farms; Romulo Roma, Manager**
Located at 127 Main Street
Wine & Malt Package Store
Hours of Operation: Mon-Sat 6:00 AM – 9:00 PM; Sun 10:00 AM – 9:00 PM
License to expire on December 31, 2022



SELECT BOARD POLICY

Policy Category:	Board
Policy Number:	BOA – 2021 – 1
Latest Revision Date:	January 11, 2021

POLICY NAME: LIQUOR LICENSE FEE ADJUSTMENT POLICY

I. PURPOSE AND SCOPE

The purpose of this policy is to provide relief to holders of All Alcoholic on Premise Liquor Licenses in the Town of Groton due to the impact of the COVID-19 Pandemic during Calendar Year 2021.

II. POLICY

- A. The time period that this policy is in effect is from January 1, 2021 through November 30, 2021 or while the COVID-19 Pandemic State of Emergency, as declared by Governor Charles Baker, is in effect, whichever ends earlier.
- B. In an effort to provide relief to businesses in Town that have paid for an All Alcoholic on Premise Liquor License for Calendar Year 2021, the Select Board shall grant a fee reduction based on the following:
 1. During Calendar Year 2021, should any business holding said license, not be able to sell/serve alcohol due to the COVID-19 Pandemic for an entire calendar month, said business shall be able to apply for a \$250 per month reduction on the Calendar Year 2022 Liquor License Fee. Requests for terms other than what's stated herein, will not be entertained.
 2. Proof of closure shall be submitted to the Select Board when seeking the fee reduction. Proof shall include, but not be limited to, notice of closure of the business, sales records, a notarized affidavit of the owner confirming the closure/lack of sales, and the most up to date contact information for the responsible party(ies) to include home address, cell phone number and personal email address.



Select Board & Town Manager,
173 Main Street,
Groton, Massachusetts 01450.

November 11, 2021

Re: Liquor License Fee Adjustment Request – Four-Month Closure in 2021

Dear Select Board & Town Manager:

Please accept this letter as a request for a liquor license fee adjustment as set forth in in the Select Board's Policy Number BOA – 2021 – 1.

In connection with the Pandemic, we closed our doors on November 11, 2020, and re-opened them on May 5, 2021. This was a four-month closure in the calendar year 2021.

As proof of closure, we're attaching the notice that posted on our front door and online. If you have any questions, please feel free to contact me by e-mail at Andrew@GrotonStationHouse.com or by phone at 978-448-4000. :

* * *

Hope each of you has a safe & relaxing Thanksgiving ahead. Cross the parking lot and stop in to say a quick hello!

Very sincerely,

Andrew

ARMISTICE DAY 2020

re: Restaurant Hibernation During the Wintertime Months

Dear Friends & Family,

FOLLOWING MUCH DISCUSSION AND REFLECTION, we have decided “to hibernate” for the wintertime—which is to say, temporarily to close our doors until the return of warmer weather allows for outdoor dining.

This decision is based on honest discussions about growing concerns over the pandemic and the grim forecast of a “dark winter” ahead. The New York Times reports that we just passed ten million cases and that Dr. Birx authored a recent White House memo warning that the “most dangerous phase” of this experience is fast approaching.

Notwithstanding staff safety trainings, nightly professional cleanings, Governor Baker’s new orders and other precautionary measures, a number of our staff and patrons have expressed sincere and thoughtful concerns. They cite a spiking trendline, the threat of a mutated form and unknown long-term effects despite promising advances in therapeutics and vaccines.

The restaurant is a labor of love for us, so it is painful to close our doors now, but doing so will allow us to re-open them in the springtime. Groton is our hometown, and many of our team members live here as well, so we want to be mindful of the community welfare as we brace ourselves for the coming months.

* * *

Our family would like to extend very heartfelt thanks for everyone’s generous support and kind words. We look forward to seeing you when we re-open, and we wish everyone health and safety.

Warmest wishes,

Groton Publick House (function hall)
12/1/2021
re: Liquor License Fee Adjustment

To who it may concern:

The Groton Publick House Pays for two Liquor Licenses. One for the pub and one for the function hall.

This letter is in regards to the function hall liquor license fee adjustment.

During 2021 we lost all of our booked events for the function hall, due to covid concerns and restrictions.

We hosted one event for 50 people in October of 2021. This was the only bar event we hosted during the year.

As this function hall operates based solely on pre-booked events, we did not have a closure posted. Events were booked prior and cancelled as a result of the pandemic. Resulting in no business.

Sales records simply do not exist as there were no sales.

License fees were paid in full for 2020, and again, due to covid and mandates, we did not host any functions in the Hall.

We lieu of this we are asking for 11 months of adjustments.

We would like to thank the Board for their time and consideration with this matter.

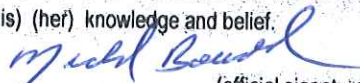
All the best,



Chris Frothingham
Owner / operator Groton Publick House
545 Farmers Row
Groton MA 01450

206-462-9741

On this 9 day of Dec, 2021, before me, the undersigned notary public; personally appeared Christyha Frothingham (name of document signer); proved to me through satisfactory evidence of identification, which were Driver's License, to be the person whose name is signed on the preceding or attached document, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of (his) (her) knowledge and belief.



(official signature and seal of notary)

My commission expires APR 22 2022



MICHAEL F. BOUCHARD
NOTARY PUBLIC
Commonwealth of Massachusetts
My Commission Expires
April 22, 2022



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Mark W. Haddad

MEMORANDUM

To: Mark W. Haddad, *Town Manager*
From: Dawn Dunbar, *Executive Assistant to the Town Manager*
Subject: Local Cultural Council Appointments & Terms
Date: December 17, 2021

As requested at the Select Board meeting held on November 22, 2021, I reached out to the Mass Cultural Council (MCC) Representative assigned to Groton. I asked her whose records, the Town's or Mass Cultural Council's, is what we should use to clear up the appointment and term date confusion. The response received was:

"We (the MCC) provide the structure so that you (the Town) can track the term dates and roles of members, but ultimately the official information lies with municipality. Local Cultural Councils are municipal committees so the membership is appointed by the chief appointing authority (Mayor or Select Board)."

Based on this, I believe the best course of action is to ask the Select Board to consider appointing those members who are listed in the Mass Cultural Council's system. As you will see from the chart below, I have provided you with the names of those listed in the MCC's system along with their either Select Board appointment information or what has been recorded in the MCC's system. Leslie Lathrop is the only exception, as she was just appointed by the Select Board to serve a new 6-year term.

Name	Appointed		SB Term		MCC Term
	by Select	Board (Y/N)	Start Date	End Date	
Leslie Lathrop	Yes		11/23/2021	6/30/2027	N/A
David Zeiler	Yes		2/6/2017	6/30/2023	6/30/2022
John Wiesner	Yes		7/1/2021	6/30/2027	6/30/2021
Christine Brooks	Yes		10/1/2018	6/30/2024	6/30/2021
Kathleen Phelps	No		N/A	N/A	6/30/2022
Jacquie Waters	No		N/A	N/A	6/30/2022
Tiffany Doggett	No		N/A	N/A	6/30/2024

**I adjusted all the term end dates to coincide with the end of the FY as we do with all appointments.*

To clear up the confusion on term limits, please be advised that the term for an LCC member is three years; members can serve a maximum of two consecutive terms or a total of six years. I am recommending that the Select Board be asked to consider appointing the following members, with the term start dates and term end dates as indicated below.

Name	Term Start Date	Term End Date
Kathleen Phelps	12/20/2021	6/30/2022
Jacquie Waters	12/20/2021	6/30/2022
David Zeiler	2/6/2017	6/30/2022
Christine Brooks	10/1/2018	6/30/2024
Leslie Lathrop	11/23/2021	6/30/2024

I reached out to the members about what I am proposing. Leslie Lathrop was appointed at the November 22, 2021 meeting to a six-year term. I am proposing that we correct our error and ask the Select Board to vote that her end term end date be June 30, 2024. She is aware of this and had no issues with it. John Wiesner and Tiffany Doggett have decided they no longer have the time to serve. David Zeiler does not want to serve until 2023. He was under the impression his term ended in 2022, therefore he would like his term to end June 30, 2022. The other members I have not heard back from.

**SELECT BOARD MEETING MINUTES
MONDAY, DECEMBER 13, 2021
UN-APPROVED**

SB Members Present: Rebecca H. Pine, Chair; Alison S. Manugian, Vice Chair; Peter S. Cunningham, Clerk; Joshua A. Degen, Member; John F. Reilly, Member (Via Zoom)

Also Present: Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant

Ms. Pine called the meeting to order at 7:00pm and reviewed the agenda.

ANNOUNCEMENTS

Ms. Pine said that the 3 Member Committee made up of the Moderator and Chairs of the Select Board and Finance Committee met last week and appointed Jamie McDonald to the vacancy on the Finance Committee.

TOWN MANAGER'S REPORT

1. Mr. Haddad said that the Select Board and Finance Committee had approved creating a new position within the Council on Aging known as the Community Engagement Specialist. He said that this new position replaced the former Volunteer Coordinator position. Mr. Haddad said that they advertised for this position and received 20 applicants. He said that Ashley Shaheen and Melisa Doig interviewed four of the applicants and asked him to appoint Lauren Marcello of Cumberland, Rhode Island to this position. Mr. Haddad said that he met with Lauren and fully supported this request. Mr. Haddad respectfully requested that the Board consider ratifying this appointment.

Mr. Cunningham moved that they affirm the appointment of the Town Manager of Lauren Marcello as Community Engagement Specialist. Ms. Manugian seconded the motion. Roll Call: Pine-aye; Degen-aye; Cunningham-aye; Reilly-aye; Manugian-aye

2. Mr. Haddad said that the Earth Removal Stormwater Advisory Committee had requested that he nominate Steve Savage for appointment to the Committee. He respectfully requested that the Board make this appointment.

Ms. Manugian made the motion to appoint Steve Savage to the Earth Removal Stormwater Advisory Committee term to end June 30, 2022. Mr. Reilly seconded the motion. Roll Call: Pine-aye; Degen-aye; Cunningham-aye; Reilly-aye; Manugian-aye

NAMING OF REDSKIN TRAIL

Mr. Haddad said that they received the following recommendations for the new street name:

Nipmuc Trail
Oak Trail
Oak Tree Trail
Nashaway Trail
Red Fox Trail
Salmon Brook Way
Skinner Forest Way
Mountain Lakes Road
Mountain Lakes Trail

He said that Select Board Chair Pine talked with a representative of the Nipmuc Tribe to get information of the history of the Tribe in Groton. He said based on the information received, they were recommending that the Board rename the road "Nipmuc Trail". He said that the Nipmuc were known as 'the fresh water people' and generally lived along the rivers and streams in the area. He said that since Redskin Trail ran along one shore of Lost Lake, Nipmuc Trail appears to be the best choice. Mr. Haddad said that the name could also help the current residents of Groton know that the native people who lived here before the settlers arrived were the Nipmuc. He said that he sent a letter to all residents of Redskin Trail notifying them of this recommendation and inviting them to the meeting. Mr. Haddad said that he was making the recommendation to the Board to rename Redskin Trail as Nipmuc Trail.

Ms. Pine said that she had been contacted by a resident about reaching out to the Native American elders and how this name, Nipmuc Trail, had come about. Ms. Karen Lippert, a resident of Redskin Trail, said she appreciated the thoughtfulness but was hoping the residents were going to get to vote on the name and not have it decided for them. Mr. Haddad said that when they had the initial meeting, the residents were asked to come forward with a consensus name. He said that they did not receive a decided upon single name from the residents but rather individual recommendations. Ms. Pine said that perhaps the understanding of hers and the Boards was different. Ms. Lippert said she thought the residents would have been able to vote on the name. Mr. Degen said it was discussed at length but never though the authority rested with the townspeople but instead with the Board adding he thought that was made clear. Mr. Degen said he was comfortable naming it that night unless the Board disagreed with him. Mr. Cunningham said he didn't see any harm in waiting if it was a short turnaround. Ms. Pine said that having come this far they followed the process they conveyed at that initial meeting. Ms. Manugian said she shared Ms. Pine concerns. She said that they had had 3 different meetings where this was discussed and really liked the idea that the proposed name honored Groton's past. Ms. Pine said that they had heard from several residents who were happy with this choice. She said she was sorry Ms. Lippert's understanding was different than the Board's. Mr. Cunningham said he would rather know what the consensus was before making a decision. Ms. Pine said that they had support for this street name from a number of residents living along that street. Mr. Degen said he understood the concern but they were the ones charged with this. He said it would be a tremendous honor to the Native Americans to right the wrong with this street name.

Mr. Degen moved that the Select Board rename Redskin Trail to Nipmuc Trail. Ms. Manugian seconded the motion.

Mr. Cunningham said he had no issue with the name but could not support the motion at this time adding he thought they should reach out to the neighbors for their consensus. Ms. Lippert said she liked the thought of the name but thought the residents should have a vote. Ms. Manugian said they requested participation that they hadn't seen. Mr. Reilly said that he really liked the recommended name but worried that they gave the indication that the residents would have a say. Mr. Degen said he'd be willing to withdraw his motion but only until next week if a registered letter be sent to the residents. Ms. Dunbar said that she couldn't guarantee that even a registered letter would make it to the residents that quickly. Mr. Haddad said his letter to the residents stated his recommendation was Nipmuc Trail and if they had any issue with it to attend that evening. Mr. Cunningham said that his issue was that there was a lack of an understanding of how this consensus was going to be reached. Ms. Pine said that they had received a couple of emails from residents who agreed with the name. Ms. Lippert was asked if she had an objection to Nipmuc Trail. Ms. Lippert said she would rather something more common.

Mr. Degen withdrew his previous motion and moved that the Select Board take action to rename Redskin Trail to Nipmuc Trail to next Monday, December 20th at 7:15pm. Ms. Pine seconded the motion.

Ms. Manugian said that if they were not going to make a decision that night they should hold off until January and ask the residents for their consensus.

Roll Call: Cunningham-nay; Manugian-nay; Reilly-aye; Degen-aye; Pine-aye

Ms. Manugian said that she was uncomfortable that they were relying on one individual to spread the word.

Mr. Degen left the meeting.

SELECT BOARD ITEMS FOR CONSIDERATION

1. Mr. Tom Delaney said that they received a grant for electric car charging stations. He said that Level 3 stations were the chargers that quickly charged cars. He said that they applied for a grant from DEP for additional funds to supplement the \$30K received from the State. He said that they were going to install Level 2 chargers which could be upgraded at a later date. Mr. Kevin Kelly said that they could put the Level 2's anywhere adding the Level 3's would require a lot of infrastructure work. Mr. Cunningham asked what the Tesla chargers were. Mr. Kelly said that they were Level 2's. Ms. Manugian said that she was the driver of this discussion but thought the Level 1 or 2's would only be effective for those that were planning to charge for longer periods of time. She said that the Level 3 would provide a quicker charge. Discussion ensued. Ms. Manugian said she would like to see them install one Level 3 instead of 4 Level 2's. Mr. Haddad said he thought that Mr. Kelly's point of installing the Level 2's and seeing what the activity level is and whether upgrading to Level 3's is even needed. Mr. Cunningham and Ms. Pine were okay with the plan as presented as was Mr. Reilly.

2. Destination Groton Committee Interviews: Ms. Pine reviewed the Committee Charge.

- Ms. Joan Parker Roach said that she owned Noa Gallery adding she lived in Groton Center for 30 years. She said that with so many groups coming to Town, it was adding to the destination feel. She said that she

believed in making the pie bigger and loved the idea of working together and collaboration. She said she brought the arts to the table as well as her love for nature.

- Ms. Mairi Elliott said she grew up in Town and fell vested in the growth of Groton while keeping it rural. She said she loved growth. She said she was a real estate agent and loved talking about Groton.
- Mr. Greg Sheldon said that he moved to Groton 21 years ago and came here because of Groton's rich history and natural beauty. He said that about a year ago a few of them were talking about what was going to happen in Groton with the addition of Groton Hill Music Center. He said that they talked about how they could help embrace its new major attraction.
- Mr. Jeff Gordon said that he was the president of Groton Business Association. He said that he represented the businesses and was also a local real estate agent. He said he knew what drew people to Groton. He said he was here to represent the business community and leverage what Groton Hill would bring to the community.

Mr. Cunningham said that one question they had was number of members and if they had more than 5 qualified people interested, he wasn't opposed. Mr. Reilly said he thought this was great adding people take for granted what they have.

- Ms. Julie Platt said that she had lived in Town for over 30 years. She said she was very excited for the music center to come. She said she volunteered for the Prescott Community Center and thought it was important to be prepared for what's to come.

Ms. Pine said that social media was important and asked if everyone had those skills. Mr. Gordon said that they had enough knowledge to know who to ask for help to get this done.

Ms. Manugian asked how many had served on a committee bound by OML. She said that playing devils advocate was one of her hobbies and asked how they balance folks who were concerned about traffic and busier restaurants. Mr. Gordon said that they would receive those ideas and complaints and allow them to come back to the Town with recommendations to make things happen. Mr. Sheldon said that they speak a lot about the stakeholders in town which include communication and community involvement.

Mr. Cunningham moved to appoint Joan Parker Roach, Mairi Elliot, Jeff Gordon, Greg Sheldon and Julie Platt to Destination Groton Committee. Ms. Manugian seconded the motion. Mr. Haddad said the term would end June 30, 2022. The motion carried unanimously.

TOWN MANAGER'S REPORT - CONTINUED

3. Mr. Haddad said that he would have the budget to the Board the week before Christmas. He said that I would like to follow up on the issue of renewing the Interface Referral Service. He said that the Board asked for additional information. He said that specifically, the Board wanted a breakdown of the number of referrals and the time it takes for the referral to be made. Mr. Haddad said he had received the following data from the Director of the service:

"Dunstable - 7 referrals of which those attending preK-12th grade attended the following schools: 6 total: 1 out of district; 1 Reg. HS; 2 Reg MS. Groton- 99 referrals of which those attending preK-12th grade attended the following schools: 1 Second Nature Academy; 1 out of District' 6 Florence Roche; 4 Swallow; 16 Reg MS; 33 Reg HS; 3 Homeschooled. Groton has had a total of 99 referrals in the past contract year, which is equal to \$24,750 of service, so it wouldn't change the pricing. During the pandemic call volume has increased, and so has the acuity of cases, so our process is taking longer than in the past. As calls comes in, our referral counselors must first ensure that callers with potential risk factors for safety (e.g., suicidal ideation, self-injury, substance misuse, and relationship violence) are connected to immediate crisis resources and they also coach callers on use of these services. At this time, initial call messages are taking approximately 4-5 business days to be returned, and it is taking approximately 4-5 days business days for cases to be assigned to a referral counselor following the completion of an intake. Our process from the time of assignment to a lead counselor to closing of the case, following obtaining a match(es) is about 38 days in your community over the past year, which is about 8 days longer than usual due to the pandemic impact on provider availability.

He said he had a meeting with Tanya Snyder from the Interface Referral Service last week who said they had seen an uptick in calls due to the Pandemic. He said that based on this and the feedback they received, it appeared that continuing the service made sense. Mr. Haddad said that the Referral Service was looking for an increase to \$20,000 for the year between December 1, 2021 and November 30, 2022. He said that Select Board Members Degen and Pine asked him to look into whether or not they could use ARPA funds to pay for the Interface Referral Service. He said his initial reaction was that these funds could not be used for this service. He said that upon further research and consideration, it appeared that they could. He said that the Board needed to decide whether or not to use your gift fund (Funding from Lawrence Academy) or the ARPA funds for this purpose. He said that the cost of the service for the next year (again, December 1, 2021 through November 30, 2022) would be as follows:

- Town Budget- \$ 8,000
- GDRSD - \$ 2,000
- ARPA or Gift) - \$10,000

Mr. Haddad said that ARPA Funds could be used for the next three years, while the use of the Gift Funds would be based on Lawrence Academy continuing to provide the \$15,000 grant each year. He noted that he had eliminated the \$8,000 appropriation from the Proposed FY 23 Budget.

Mr. Cunningham made a motion to allow for the expenditure out of ARPA for \$10K for Interface Referral Service. Mr. Reilly seconded the motion.

Ms. Pine said that she heard from a member of the Board of Health who thought they should have a say in this. Mr. Haddad said that it was in the Board of Health budget because they used to have a line item for the Herbert Lipton Center. He said he liked that they had a gift fund to pay for this for now. He said that if the Board wanted to add this to next years budget, they could bring that up.

The motion carried unanimously.

4. Mr. Haddad reviewed the Board's schedule for next week.

SELECT BOARD ITEMS FOR CONSIDERATION

3. Mr. Haddad said that he developed 14 questions with feedback from Board members in advance of interviews with HCA applicants. Ms. Manugian asked for additional information to be added to question 3.

OTHER BUSINESS

There was no other business.

ON-GOING ISSUES

D: Ms. Dunbar provided an update on bystander training along with training dates and times. Ms. Manugian said that she had a conflict on February 8th and that her and Mark had a meeting with Florence Roche Building Committee. Mr. Haddad said they would book the training.

E: Mr. Haddad said that their COVID numbers were climbing so the mask mandate would stand.

MINUTES

Mr. Cunningham moved to approve the minutes of the regularly scheduled meeting of December 6, 2021. Ms. Manugian seconded the motion. The motion carried unanimously.

Ms. Pine adjourned the meeting at 8:50pm.

Approved: _____

Peter S. Cunningham, Clerk

_____ respectfully submitted:

Dawn Dunbar, Executive Assistant

Date Approved: _____